



# Project Manager's Toolkit (Computer Weekly Professional)

*David Shailer*

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'The Project Manager's Toolkit' provides a quick reference checklist approach to drive an IT development project as well as solve issues that arise in the process. It can be used proactively to set a project on the right course and reactively for solutions to problems.

It will:

- \* help identify what needs doing next on an IT project
- \* provide quick reference 'to-do' lists for use throughout the lifecycle of an IT project
- \* answer the need for material that can be used to quality-check project deliverables

It has been designed so that those on the project team who are facing a problem can pick up the book, turn to a relevant checklist and use it as a "starter-for-ten" to find a solution. For example, how to analyse data for a data-conversion exercise, or how to measure the quality of a project deliverable. 'The Project Manager's Toolkit' therefore provides a fast way to reduce an insolvable problem/issue to a set of smaller solvable ones

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